

## **PRIVACY POLICY (T&C B03 / H03 / 04)**

### **1. General**

This privacy policy sets out the policies and practices of SmarTone Group ("SmarTone") in the collection, use, sharing and protection of customers' personal information. SmarTone may update or change this policy and these changes will be posted in SmarTone's website.

### **2. Collection of Customer's Personal Information**

- a) For the purpose of carrying on SmarTone's business including sale, provision, registration and advertisements of SmarTone's telecommunications and related products and services, SmarTone will collect your personal information when you:
  - (i) purchase a product from SmarTone through the telephone, online, in a SmarTone store or through SmarTone's authorized dealers or agents;
  - (ii) subscribe or register a service of SmarTone (including registration or subscription of the service at a SmarTone store, through the telephone or on-line or through SmarTone's authorized dealers or agents);
  - (iii) register and use Near Field Communication mobile payment services which are provided by third party financial institutions;
  - (iv) update your personal information in relation to your registration or subscription to SmarTone's services;
  - (v) enquire information about a product or service from SmarTone;
  - (vi) contact SmarTone with an enquiry or complaint;
  - (vii) enter any promotions, competitions, prize draws through SmarTone's services;
  - (viii) use SmarTone's products or services; or
  - (xi) take part in market research;
  - (x) visit or browse SmarTone's websites.
- b) SmarTone may also collect information about you from other organizations including general business directories and credit information or reference bureau necessary to establish and support the payment of any services being requested by you.
- c) SmarTone may also collect information indirectly from you when you use SmarTone's services including but not limited to when you:
  - (i) visit or browse SmarTone's websites;
  - (ii) browse or otherwise access the Internet, WAP sites and/or the mobile internet through SmarTone's services;
  - (iii) use SmarTone's networks (mobile / broadband or others).

### **3. Types of Personal Data Collected**

- a) For the purpose of carrying on SmarTone's business including sale, provision, registration and administration of SmarTone's telecommunications and related products and services (including relevant on-line services), the information that SmarTone collects include but is not limited to the following:
  - (i) your name;
  - (ii) service installation address, correspondence address and/or billing address;
  - (iii) account details, including account numbers, service numbers or user accounts;
  - (iv) payment details including credit card information, bank account and other banking information;
  - (v) contact details, including contact name and fixed and mobile telephone number and email address;
  - (vi) your date of birth;
  - (vii) information for the verification of your identity, including identification type and identification number
  - (viii) your preferences for particular products, services or your hobbies and leisure activities;
  - (ix) a note or recording of a call that you made to SmarTone's hotlines;
  - (x) an email or letter you send to SmarTone; and other records of any contact you have with SmarTone;
  - (xi) your account information, such as dates of payment, top-up information, the service plans you have subscribed; and any other information relating to your account.
- b) In support of the telecommunications and other services provided by SmarTone, information may be automatically collected by SmarTone on how you use SmarTone's products and services, including but not limited to:
  - (i) the telephone numbers and/or email addresses of calls, texts, MMS, emails and other communications made and received by you and the date, duration, time and cost of such communications;
  - (ii) your searching, browsing history (including websites you visit) and location data;
  - (iii) internet PC location for broadband, address location for billing, delivery and installation.

#### **4. Use of Customers' Personal Information**

The Company may use and analyse your information for the following purposes including but not limited to:

- (i) for the daily operation of the SmarTone's services provided to customers;
- (ii) conducting credit checks when required;
- (iii) designing services or products for customers' use;
- (iv) processing your order and providing the products and services that you have bought from SmarTone and keeping you updated with the progress of your order;
- (v) keeping you updated of SmarTone's latest offers or promotions;
- (vi) marketing the following products and services (in respect of which SmarTone may or may not be remunerated):
  1. all products or services by SmarTone including mobile voice and data communications, IDD/roaming, entertainment and information services, Internet connectivity and data communications on the Internet;
  2. reward, loyalty or privileges programmes and related products and services; and
  3. products and services offered by SmarTone's business partners including travel, dining, entertainment, apparel, health & beauty, education, household, transportation, banking, insurance and other consumer products and services; and
- (vii) assisting you with any products or services enquiries, including investigating and resolving service affecting issues and dealing with any billing queries you may have;
- (viii) billing you for using SmarTone's products or services;
- (ix) protecting SmarTone's network including managing the volume of calls, texts, data and other use of SmarTone's network;
- (x) analysing usage of SmarTone's network, products and services by you and other customers so that SmarTone can further improve SmarTone's products and services and/or better tailor the type of products and services presented to customers;
- (xi) carrying out research and statistical analysis and monitoring customer use of SmarTone's network, products and services on an anonymous or depersonalised basis;
- (xii) assisting SmarTone in fraud and crime prevention;
- (xiii) debt tracing, debt recovery and credit management;
- (xiv) contacting you if necessary.

#### **5. Retention of Personal Data**

SmarTone will destroy any personal data it may hold in accordance with its internal policy. Personal data will only be retained for as long as SmarTone need it unless the personal data is also retained to satisfy any applicable statutory or contractual obligations or for the purpose of investigation, detection and prosecution of crime.

#### **6. Disclosure and Sharing of Personal Data**

All personal data held by SmarTone will be kept confidential but SmarTone may disclose information about you to the following parties:

- (i) companies in the SmarTone Group;
- (ii) contractors, agents or suppliers who are involved in delivering the products and services you have ordered or used;
- (iii) any banking or financial institutions, charge or credit card issuing companies;
- (iv) credit information or reference bureaux;
- (v) **debt-collection agencies or other debt-recovery organizations;**
- (vi) emergency services (if you make an emergency call), including your approximate location;
- (vii) professional advisers (which shall include lawyers and auditors);
- (viii) any agent, contractor or third party service provider who provides administrative, telecommunications, computer, payment or other services to SmarTone in connection with the operation of its business;
- (ix) law-enforcement or government bodies, regulatory bodies, courts or as required by law;
- (x) any person to whom SmarTone is under an obligation to make disclosure under the requirements of any law binding on SmarTone or under and for the purposes of any guidelines issued by regulatory or other authorities with which SmarTone is expected to comply;
- (xi) third party reward, loyalty and privileges programme providers;
- (xii) external service providers (including but not limited to mailing houses, telemarketing and direct sales agents, call centres, data processing companies and information technology companies) that SmarTone engages for the purposes set out in paragraph 4;
- (xiii) (applicable to Near Field Communication mobile payment services) third party service providers of Near Field Communication services ("NFC Services") including financial institutions the following information:
  1. information about the current status of your mobile accounts, including but not limited to activation, suspension, termination and resumption of the mobile telephone number assigned to the SIM Card with NFC Services ("NFC SIM Card"); or reported loss of the NFC SIM Card or of a device with the NFC SIM Card installed, or replacement of the NFC SIM Card; or new number in the event of any change of the number assigned to the NFC SIM Card.
  2. any other information as may be required by the service providers of NFC Services from time to time.

#### **7. Security of Personal Data**

- (a) SmarTone has adequate measures to protect your personal information from unauthorized access, accidental loss or destruction.

- (b) If SmarTone has a contract with another third party organization to provide a service on its behalf, SmarTone will ensure they have appropriate security measures and only process your information as SmarTone has authorized. Those organizations will not be entitled to use your personal information for their own purposes. SmarTone will take reasonable steps to check these organizations to make sure that they are meeting the security requirements set by SmarTone.

## **8. Transfer of Personal Data Outside of Hong Kong**

At times it may be necessary and/or prudent for SmarTone to transfer certain personal data to other group companies or service providers outside of the Hong Kong Special Administrative Region ("Hong Kong"). This may happen if SmarTone's servers or suppliers and service providers are based outside of Hong Kong or if you use SmarTone's services and products while visiting countries outside Hong Kong. SmarTone will take steps to ensure that your personal information is used by such third parties in accordance with this policy.

## **9. Your Privacy Rights**

- (a) In accordance with the terms of the Personal Data (Privacy) Ordinance ("the Ordinance") and subject to exemptions specified in the Ordinance, any customer:
  - (i) has the right to check whether SmarTone holds personal data about him or her and has a right to receive copies of such data;
  - (ii) has the right to require SmarTone to correct any personal data relating to him or her which is inaccurate; and
  - (iii) has the right to ascertain SmarTone's policies and practices in relation to personal data and to be informed of the kind of personal data held by SmarTone.
- (b) In accordance with the terms of the Ordinance, SmarTone has the right to charge a reasonable fee for processing a data access request.
- (c) Requests for access to personal data, correction of personal data, information relating to the kind of data held and to stop receiving or re-start receiving direct marketing, may be made in writing by post to:

The Data Protection Officer  
SmarTone Communications Limited / SmarTone Mobile Communications Limited  
P.O. Box 68864, Kowloon East Post Office, Kowloon

Please identify yourself with your name and contact number when writing to the Data Protection Officer.

## **10. Privacy Policy Published at smartone.com**

This Privacy Policy is subject to change from time to time and any changes will be posted on SmarTone's website [smartone.com](http://smartone.com). If there is any inconsistency or conflict between the version posted on the website and the previous versions, this version shall prevail.

For the purpose of this Privacy Policy "SmarTone Group" means SmarTone Telecommunications Holdings Limited, its holding company and any company which is a subsidiary of SmarTone Telecommunications Holdings Limited. Companies in the SmarTone Group shall include, without limitation, SmarTone Mobile Communications Limited, SmarTone Communications Limited.  
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